



Guru Gobind Singh Indraprastha University
("A State University Established by Govt. of NCT of Delhi")
Sector 16-C, Dwarka, New Delhi-110 078
(Purchase Branch)



Ph: 011-25302149-150 Email: purchasebranch@ipu.ac.in

Website: www.ipu.ac.in

F.13.6 (1)/IPU/PUR/DX4640/Ink/2023/ 408

Dated: 13.11.2023

NOTICE

Subject: Inviting Quotations of Copy Printer Ink & Master Roll for DX 4640 Gestetner Machine from Authorized Distributors of RICOH.

The University is in process of procurement of DX 4640 Copy Printer ink & DX 4640 Master Roll, as per details below:-

S. No.	Items Description	Qty.
1.	DX 4640 Copy printer ink for Gestetner Machine	25 Nos.
2.	DX 4640 Master Roll for Gestetner Machine	12 Nos.

The interested bidders are requested to submit the quotation (in sealed envelopes) on the above mentioned format, in the office of undersigned latest by 20.11.2023 at 12:00 noon.

Terms & Condition:

- FOR: Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi
- Payment: After satisfactory receipt of the material as per the specification.
- Delivery: Within 5 days after issuance of Purchase Order.
- Material will be delivered along with triplicate copies of Challans, Bills and Purchase Order to "Assistant Registrar (Central Store), Ground Floor, "A" Wing, Administrative Block, GGSIPU, Sector -16-C, Dwarka, New Delhi (Ph: 011-25302141,44)" between 10.00 AM to 04.00 PM

(Shikha Agarwal)
Deputy Registrar (Purchase)

To,

In-charge, UITS with a request to upload on University Website

(Rajesh Sharma)
Assistant Registrar (Purchase)